

Policy and Procedure Checklist

Depending on how your program is operated, the following list of policies and procedures are typically necessary in a Sexual Assault Nurse Examiner Program:

- Colposcopic Exam
- Credentialing
- Drug-Facilitated Sexual Assault Urine Storage and Processing
- Education and Certification Expectations
- Emergency Department Referral/Guidelines for Physician Intervention
- Employment Requirements
- Foley Catheter for Hymen Visualization
- Follow-Up Exams
- General Medications/Prophylactic Medications/Standing Orders

- Job Description(s)
 - On-Call SANE
 - In House SANE
 - Program Manager/Coordinator
 - Medical Director

- Mandatory Reporting
- Medical Record Including Storage and Release
- On-Call Procedure
- Payment/Billing Procedures
- Pelvic Examinations

- Photography
 - Consent
 - Patient Identifiers
 - Procedure
 - Storage
 - Back-up

- Program Mission and Goals

- Sexual Assault Nurse/Forensic Examiner
 - Roles/Responsibilities
 - Response times
 - General Care
 - Medical Screening Exam
 - Arrival/Flow

- Toluidine Blue Dye