



## Management resources

Managing people and programs is an aspect of nursing in which few receive formal education. Much of our knowledge about management comes from what we learn on the job. However, there are a number of ways to cultivate capacity around management, and even small changes in the way programs operate can have significant results. Whether it is learning to run staff **meetings more effectively**, resulting in greater participation and team cohesion, or identifying ways to address problematic behavior among team members, even seasoned program managers can benefit from the array of strategies offered in current nursing and business resources. Program managers should seek out ways to enhance their management knowledge through Web-based and organization-sponsored education, participation in online communities and electronic mailing lists dedicated to management issues, and the myriad **Twitter** feeds and **blogs** devoted to the topic.

### Online Management Resources: General Management

#### Do What Is Important

<http://blog.idonethis.com/post/76632681761/do-what-is-important>

#### How To Run Your Meetings Like Apple and Google

<http://99u.com/articles/7220/how-to-run-your-meetings-like-apple-and-google>

#### 10 Reasons Your Team Hates You

<http://www.thoughtleadersllc.com/2009/09/10-reasons-your-team-hates-you-they-just-wont-say-it-to-your-face/#.TsFOtlaYMuc>

#### Conflict Resolution Series: The Cost of Avoiding Conflict

<http://www.can.affiniscap.com/associations/9102/files/ConflictCostofAvoiding.pdf>

#### How to Communicate With Employees

<http://www.inc.com/magazine/20100501/guidebook-how-to-communicate-with-employees.html>

#### A Few Simple Rules for Dealing with Difficult People At Work

<http://www.training.oa.mo.gov/solutionsarchive/Solutions4fall03.pdf>



# MANAGING PEOPLE

## Nursing Management

### Why management skills are a priority for nurses

<http://www.nursingtimes.net/Journals/2013/03/01/l/r/i/Why-management-skills-are-a-priority-for-nurses-050313.pdf>

### Nurse Manager Skills Inventory

<http://www.aacn.org/wd/practice/docs/nurse-manager-inventory-tool.pdf>

### Tips for New Nurse Managers

<https://nursing.advanceweb.com/Regional-Articles/Features/Tips-for-New-Nurse-Managers.aspx>

### Keeping the peace: Conflict management strategies for nurse managers

[http://journals.lww.com/nursingmanagement/Fulltext/2012/02000/Keeping\\_the\\_peace\\_\\_\\_Conflict\\_management\\_strategies.13.aspx](http://journals.lww.com/nursingmanagement/Fulltext/2012/02000/Keeping_the_peace___Conflict_management_strategies.13.aspx)

### Charge Nurse Series Part 5 - Managing Difficult People

<http://www.emergingrnleader.com/charge-nurse-series/>

## About the author

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